



EMPLOYEES' CONSULTATIVE FORUM

**TUESDAY 5 JULY 2005
7.30 PM**

**COMMITTEE ROOMS 1&2
HARROW CIVIC CENTRE**

**[Pre Meetings: Council 7.00 PM CTTEE RM 1 & 2]
Employees' 6.30 PM CTTE RM 3]**

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chair: Councillor Marie-Louise Nolan

Councillors:

Currie
N Shah
Toms

Mrs Bath
Janet Cowan
Mrs Joyce Nickolay

Employee Representatives

Representatives of HTCC: (To be advised)

Representatives of UNISON: Ms M Cawley
Ms S Duffell
Ms A Jackson
Mr G Martin

Mr K McDonald
Ms D Prasad
Shankar Sivashankar

Reserve Council Side Members:

1. Lent
2. Gate
3. Burchell
4. Lavingia

1. Billson
2. Janet Mote
3. Osborn

**Issued by the Democratic Services Section,
Legal Services Department**

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HARROW COUNCIL

EMPLOYEES' CONSULTATIVE FORUM

TUESDAY 5 JULY 2005

AGENDA - PART I

1. **Appointment of Chair:**

To note the appointment at the meeting of Cabinet on 19 May 2005 of Councillor Marie-Louise Nolan as Chair of the Forum for the Municipal Year 2005/2006.

[Note: The Chair of the Forum shall be a Council Side Representative in 2005/2006, and the Vice-Chair is to be appointed by the Employees' Side].

2. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) after notifying the Chair at the start of the meeting.

3. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

4. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

5. **Appointment of Vice-Chair:**

To appoint a Vice-Chair to the Forum for the Municipal Year 2005/2006.

[Note: The Vice-Chair is to be appointed by the Employees' Side].

Enc.

6. **Minutes:** (Pages 1 - 4)

That the minutes of the meeting held on 19 April 2005, having been circulated, be taken as read and signed as a correct record.

7. **Matters Arising from the Last Meeting:** (To Follow)

To note the matters arising from the last meeting of the Forum.

8. **Public Questions:**
To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).
9. **Deputations:**
To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).
10. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 13 (Part 4E of the Constitution).
11. **Health and Safety Report:** (To Follow)
Report of the Executive Director (Organisational Development).
12. **Recruitment and Selection Practises:** (To Follow)
Report of the Director of Human Resources and Organisational Effectiveness.
13. **Recruitment and Selection:** (To Follow)
Report from UNISON.
14. **Failure to act on Hazard Notice issued to Children & Families - Millmans Resource Centre:** (To Follow)
Report from UNISON
15. **Middle Management Review:** (To Follow)
Report from UNISON.

AGENDA - PART II